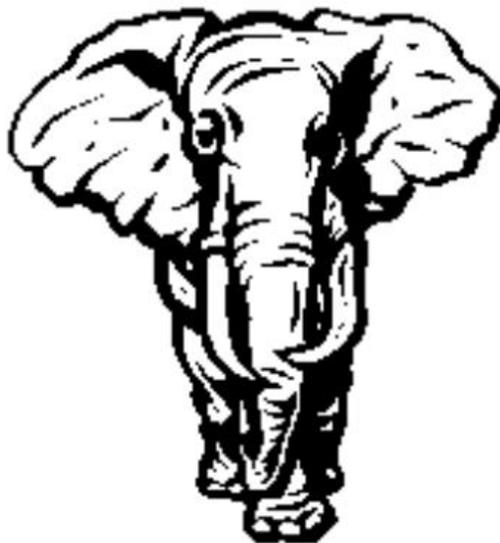


Miller County Republican Committee



Rules

**October 8, 2019 Edition
Amended February 9, 2021**

Rules Committee of Miller County Republican Committee

The rules contained within this document are the county rules for the Miller County Republican Committee (MCRC) of Miller County, Arkansas. These rules are subject to modification by the MCRC, the MCRC Rules Committee or to corrections to conform to the rules and platform of the Republican Committee of Arkansas.

2019 Rules Committee

**Bill Poynter – Rules Chair
Carol Dalby
Mary “Prissy” Hickerson
Clinton Thomas**

2020 Rules Committee

**Mary “Prissy” Hickerson – Rules Chair
Billy Poynter
Carol Dalby
Diana Lowe
Clinton Thomas**

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RULES OF MILLER COUNTY REPUBLICAN COMMITTEE

PURPOSE

To recruit and elect qualified Republican candidates and to provide for the free and unhampered right of the individual electors of Miller County to participate in the nomination and election of the candidates of their choice.

AUTHORITY

1. The rules shall govern the activities of the Republican Party of Miller County, insofar as they do not conflict with State Party Rules.
2. The final authority in all party matters shall rest in the biennial Republican County Convention, which shall be deemed to have delegated such interim authority to the County Committee and the Executive Committee as is necessary to carry out the purposes and objectives of the party.
3. It shall be the policy of the Miller County Republican Committee (here in after referred to as MCRC) that neither the Chairman of the MCRC nor the MCRC as a whole shall endorse any candidate prior to any primary. However, the individual members of the County Committee may endorse Republican candidates prior to the primaries and are encouraged to do so.
4. Current Roberts Rules of Order shall apply in all cases not specifically covered by the rules except if a conflict exists between these rules and Roberts Rule of Order then these rules shall apply.

SECTION 1 - GENERAL PROCEDURES

The County Chairman shall be entitled to vote in case of a tie.

SECTION 2 - MEMBERSHIPS

The Miller County Republican Committee shall be elected through the Republican Primary elections held in even numbered years and shall be composed of one (1) member from each precinct for each 50 votes or major fraction thereof cast in that precinct for the Republican nominee for Governor in the General election preceding the Primary election of the County Committee.

Membership shall also include elected State Representatives and Senate members serving for the county of Miller. During sessions, state level representation shall not be docked for attendance at MCRC meetings. In addition, all individuals filing for county office shall constitute membership in the MCRC. Elected county officials shall not be docked for attendance at a MCRC meeting when attending their office functions.

SECTION 3 - DUTIES OF COUNTY COMMITTEEMAN

MCRC members shall be responsible for canvassing and organizing their respective precincts, appointing block and team captains, procuring qualified Republican candidates, raising party funds, procuring qualified election judges and clerks, assisting the officers of the MCRC and supporting and working for Republican candidates.

It shall be the duty of MCRC members to keep the Secretary apprised of their current mailing address. Any mailing to their address of record shall be deemed delivered.

SECTION 4 - DUTIES OF COUNTY COMMITTEE

The MCRC shall make every reasonable effort to accomplish the State party objectives, maintain sufficient funds to conduct party activities, procure qualified Republican candidates, and conduct the affairs of the MCRC in such manner as will produce respect by the electorate.

- a. The County Committee shall be organized immediately following the Convention of the Republican Party of Miller County and shall have such officers as are prescribed in the rules of the Republican Party of Arkansas.
- b. Any elected official who by virtue of his or her office has a vote on the State Regional or District Committee, may not serve as a County Committee officer, if such service would result in the loss of a vote on the Regional or District Committee.
- c. The Chairman of the County Committee may not serve in any partisan publicly elected office.

SECTION 5 - MEETINGS

A. The MCRC shall meet regularly once a month except for the month of December. The MCRC members at the first MCRC meeting of the calendar year shall determine the schedule for the regular meetings. A meeting date and time may be changed or cancelled by a majority vote of the MCRC at a regular scheduled meeting.

B. If a County Committee Member misses three or more regular consecutive meetings without sending a proxy, that member shall be deemed “inactive” and will not count against quorum while the member is inactive. The inactive member may not issue a proxy pursuant to Article 1 Section 9 (RPA Rules 2019) and may not serve as a voting member of the County Executive Committee. The member will no longer be considered “inactive” and will be reinstated to active membership upon attending a second consecutive County Committee meeting. If a County Committee Member misses four or more regular consecutive meetings without sending a proxy, the inactive member status shall be referred to the County Executive Committee for recommendations to the County Committee for action up to and including removal from County Committee Membership. Recommendations from the County Executive Committee may be approved by two thirds (2/3) vote of the members present at a regular meeting of the County Committee.

C. One fourth (1/4) of the active membership of the MCRC shall constitute a quorum for the transaction of business.

D. **Special meetings** may be called by one-fourth (1/4) of the total number of active members on the MCRC. Each member of the MCRC must be given notice of the time, place, date and purpose of the meeting at least ten (10) days in advance. One third (1/3) of the total number of members of the MCRC shall constitute a quorum at all special meetings. No action shall be taken by the MCRC on proposals to fill vacancies, adopt or amend rules or elect any officer, unless the proposal shall have been set forth in a written notice calling the meeting. Members able and willing to receive notice by fax, email, text or other electronic means may do so instead of receiving a standard postage notification. The written notice must be mailed to committee members unable to receive electronic notification such as email, fax, or text. Regardless of notification process, all notifications must be completed 10 days before the regular meeting or special meeting called for that purpose.

E. **Electronic Vote** - An electronic vote may be taken provided all active members are provided access to vote or submit a vote for consideration. Electronic votes may only be taken with a motion and second and majority vote by the Executive Committee to submit an issue or item which requires a vote of active committee members and only when that vote must be prior to the next regular meeting and a special meeting can not be called due to limitations of time. An Electronic vote will require a notification of all active members, a review and comment period of 24 hours, and an open window to vote of 24 hours. Time designations will be clearly stated in the initial notification for the electronic vote.

F. **Electronic Meeting** - The Executive Committee, standing committees and special committees are authorized to meet by telephone conference or through other electronic communications media so long as all the members may simultaneously communicate with each other and participate during the meeting.

SECTION 6 - ORDER OF BUSINESS

The order of business in all MCRC meetings shall generally proceed as follows:

1. Roll call or review of members to determine if a quorum is present.
2. Prayer
3. Pledge
4. Announcements or guest speaker
5. Intermission if a guest speaker has presented
6. Reading, correcting and approval of minutes
7. Reports of committees
8. Financial matters
9. Inquiries on all matters of interest to the Republican Party
10. Unfinished business
11. New business
12. General discussion

SECTION 7 - ELECTIONS OF OFFICERS

A. County committees shall meet in January of odd numbered years to elect a County Chairman, a First vice-Chairman, a Second Vice Chairman who must be of the opposite sex of the First Vice Chairman, a Secretary, a Treasurer, Election Commissioners(s), and such other offices as the county rules may allow. The meeting at which County Committee Officers are elected may be a regular meeting or a special meeting called by the County Chairman, for the purpose of election of officers. The Secretary of the County Committee shall certify the election of the County Chairman or Election Commissioner to the Secretary of State for the state of Arkansas within ten (10) days after the election and likewise to the Secretary of the State Committee. Officers of the County Committee shall be members of the County Committee.

B. The current chairman shall open the meeting to organize and elect officers after the meeting has been opened. The MCRC shall elect a temporary chairman to preside over the meeting until a permanent chairman is elected. Upon election of a permanent chairman of the MCRC the newly elected chairman shall take the chair and preside over the meeting for the election of the other officers pursuant to paragraph A above.

C. **Tenure in office – County Chairman** currently serving, or elected in the future shall be limited to four (4) two (2) year terms or a total of 8 years.

SECTION 8 – DUTIES AND OBLIGATIONS OF ELECTED OFFICERS

A. County Chairman

1. Presides over regular and special meetings of County Committee and County Executive Committee.
2. Locates meeting place for each meeting.
3. Establishes and appoints chairman of additional committees needed to implement functions necessary to accomplish the goals of the MCRC.
4. Recruits qualified and electable Republican candidates to seek public office on the Republican ticket at all levels of government.
5. Attends as many district and state meetings and appropriate social functions as practical to be assured that the county is effectively and physically represented in order that the county be given proper consideration on the many aspects of governmental affairs.
6. Shall advertise or publish in a county newspaper of general circulation the time, date, and location of the County Convention at least two (2) weeks prior to the date of the convention.
7. In the absence of the secretary take filing fees and pledges from candidates for county, municipal and township offices and candidates for county committeemen.
8. The County Chairman shall maintain communication with the Republican State Headquarters and staff as well as the Republican administration at all levels of government.
9. The County Chairman shall be entitled to vote in case of a tie.

10. The County Chairman shall appoint the SPECIAL EVENT COMMITTEE Chairman, and the chairman and members of all other Standing Committees, within forty-five days following the County Convention.

B. First Vice Chairman

1. Assumes the duties of the county chairman in presiding over meetings in the absence of the chairman.
2. Chairs one of the standing committees.
3. Coordinates the activities of all the standing committees and any other such Committees as the chairman might establish.
4. Assists the Chairman in the selection of effective committee chairman.
5. Assures that the committees are performing their specified duties and keeps the chairman informed on activities of the various committees.
6. The First Vice Chairman will represent the Chairman or MCRC member on the Election Commission in the event that either of them are unable to serve on the Miller County Election Commission

C. Second Vice Chairman

1. Assumes the duties of the chairman in the absence of the chairman and first vice chairman.
2. Chairs one of the standing committees.
3. Assists the chairman in the selection of interested and qualified Republicans to fill vacant positions as officers and precinct committeemen.
4. Assists the chairman in assuring that the rules of the Republican Party of Arkansas are observed.

D. Secretary

1. Serves as the chief clerical officer of the MCRC and executive committee.
2. Notifies MCRC members of regular and special meetings.
3. Records minutes of regular and special meetings and executive committee meetings.
4. Notifies MCRC members by written, electronic, telephone notice of any proposal to fill vacancies, adopt or amend rules or elect any officers in accordance with section 5C.
5. Notifies MCRC members by written notice of election of members to fill vacancies on the MCRC in accordance with the rules.
6. Keep a record of the mailing address of all MCRC members and all written notices required by these rules shall be deemed delivered to MCRC members when mailed to the member's address of record.
7. Issues acknowledgements to each contributor of donations and other services to the MCRC when notified.
8. Advises Republican State Headquarters of any change in committee officers of membership due to death, resignation, change of residence, etc.
9. Accepts filing fees and pledges for all candidates for county, municipal and township office, and county committeemen.
10. Certifies the election of the county chairman or election commissioner to the Secretary of State for the State of Arkansas and to the Secretary of the State Committee within ten (10) days after organizational meeting.

11. Forwards to the secretary of the of the Republican State Committee, on or before the first day of October of each even-numbered year, a copy of the rules of the county committee then in force and effect.

E. Treasurer

1. Receives and accounts for all funds paid into the MCRC treasury.
2. Keeps a permanent record of all receipts and disbursements.
3. Reports financial condition to the chairman and MCRC.
4. Shall close the financial books at the time of the biennial county convention and submit within thirty (30) days to an auditing committee as directed by the Executive Committee.

F. District Committeeman and Committeewoman

1. Shall be elected at the Miller County Republican Convention
2. Attends the regional meetings to vote on party policy matters and election of regional officers, reflecting the will interest of MCRC.
3. Attends appropriate social functions as is possible.
4. Informs the MCRC on actions and decisions adopted by the regional committee.
5. Also serves on the appropriate district committee informing the MCRC on actions and decisions adopted by the district committee.

G. State Committeeman and State Committeewoman

1. Shall be elected at the Miller County Republican Convention.
2. Attends State Committee meetings and appropriate social functions as is practical.
3. Votes on party policy matters and election of state officials keeping in mind input from MCRC.

H. Election Commissioner(s)

1. Any officer of the County Committee shall not serve as a member of the County Board of Election Commissioners. Exceptions may be granted by the applicable District Chairman on a case-by-case basis after ensuring any county officer understands that Arkansas voting law prohibits an election commissioner from participating in any person's campaign listed on a county's ballot.

SECTION 9 – VACANCIES OF ELECTED OFFICERS

A. If the County Chairman dies, resigns, is removed, or otherwise vacates the position, the First Vice Chairman shall serve until a new chairman is elected at a regular or special meeting of the county committee called by the First Vice-Chairman where written notice of the time, place and purpose of the meeting shall be mailed to each member of the committee at least fourteen (14) days in advance of said meeting and within sixty (60) days of the vacancy. A person shall be nominated to fill vacancy in one of two ways.

1. Upon petition of ten (10) or more Republican voters from precinct,
2. Upon nomination by any member at County Committee meeting.

- B. If the First Vice Chairman dies, resigns, is removed or otherwise vacates the position, the Second Vice Chairman shall serve as First Vice Chairman and Second Vice Chairman until that position is filled in the same manner as the filling of the vacancy of the county chairman position.
- C. Vacancies of other elected officers are filled in the same manner as filling the vacancy of the county chairman.

SECTION 10 – VACANCIES ON THE MCRC

- A. The MCRC, which is duly constituted, may fill vacancies on the MCRC at any regular or special meeting of the committee, provided that all members of the MCRC are given a five-day written notice that such vacancies are to be filled. A person shall be nominated to fill a vacancy in one of two ways:
 - 1. Upon petition of ten (10) or more Republican voters from a precinct.
 - 2. Upon nomination by any member at any MCRC meeting. Such candidate shall have his/her name placed in nomination for a period of not less than thirty (30) days. Election shall be by paper ballot at the next regular meeting of the MCRC following the five-day notice.
- B. Precinct vacancies on the MCRC may be filled following the primary election, through MCRC election of “at large” members”, not to exceed the authorized county total. Following the primary election, if a candidate applies for MCRC membership for a precinct for which the authorized precinct membership was not filled in the primary election, the last elected “at-large” committee member shall be dropped if the authorized total county membership would be exceeded by the election of the precinct candidate. The new precinct candidate shall be seated on the committee to fill a vacancy in the precinct in which he/she resides.

SECTION 11 – REMOVAL OF ELECTED OFFICERS AND MEMBERS OF THE MCRC

- A. Any member or officer of the MCRC may be removed for any one of the following reasons:
 - 1. Failing to qualify as an elector.
 - 2. Willful violation of these rules or working against the best interests of the Republican Party.
 - 3. Inactivity, neglect or refusal to perform the duties of the office.
 - 4. Missing three (3) consecutive meetings refer to Section 5, subsection (B).
- B. Charges against any member or officer, except the chairman, shall be made to the County Chairman, who shall within ten (10) days appoint three (3) qualified Republican electors within the county to investigate the charges within ten (10) days following the appointment, the Investigation Committee shall furnish to the person charged a copy of all charges, setting a time and place for the person charged to be heard. The Investigation Committee shall make a written report of its findings to the County Chairman, who shall, in the event of removal, notify the person removed in writing. An appeal may be taken from the chairman’s decision by filing a written notice with the County Secretary within

thirty (30) days, upon receipt of which the Secretary shall place the matter on the agenda for the next meeting of the MCRC for final determination.

C. The County Chairman may be removed by the MCRC in a regular or special meeting called for that purpose as follows:

1. The request or petition to remove the chairman must be by at least one-third (1/3) of the MCRC membership.
2. The request or petition to remove the chairman must set forth the charges or reasons for removing the chairman.
3. The chairman shall be furnished a copy of the charges or reasons for removal at least ten (10) days prior to the called regular or special meeting.
4. Written notice of the charges or version for removal of the chairman and the time and place of the regular or special meeting shall be mailed to all members of the county committee at least 10 days prior to the called regular or special meeting.
5. The Chairman shall be entitled to be heard on the charges at the regular or special meeting.
6. To remove the chairman at least 2/3 of the MCRC membership present at the called regular or special meeting must vote for the chairman's removal.

D. An Election Commissioner may be removed for failing to perform duties as specified in the State Board of Election Commissioners (SBEC) Procedures Manual for County Boards of Election Commissioners, or being cited following a SBEC investigation for significant violations of Arkansas voting law.

1. Charges against any member or officer, except the Chairman or County Election Commissioner, shall be made to the Chairman, who shall within ten (10) days appoint three (3) qualified County Committee members to serve on an Investigation Committee which will investigate the charges. Within ten (10) days following the appointment, the Investigation Committee shall furnish to the person charged a copy of all charges, setting a time and place for the person charged to be heard. Within 30 days of the appointment of the Investigation Committee, the Investigation Committee shall make a written report of its findings, including a recommendation, to the Executive Committee. Within 10 days after receiving the recommendation from the Investigative Committee, the Executive Committee, taking into consideration the recommendation of the Investigative Committee, will determine whether to remove the member and report such decision to the Secretary of the County Committee. In the event of removal, the Chairman shall notify the person removed in writing. An appeal of the Executive Committee's decision may be made by filing a written notice with the Secretary within thirty (30) days, upon receipt of which the Secretary shall place the matter on the agenda for the next meeting of the County Committee for final determination.
2. A County Election Commissioner may be removed by the County Committee in a special meeting called by no less than one-third (1/3) of the active committee membership or a majority of the Executive Committee. In case a meeting is called for this purpose, the Election Commissioner shall be given at least ten (10) days written notice of the charges and the time and place of the meeting and shall be entitled to be heard. A County Election Commissioner may be removed by a majority vote of the County Committee at this special meeting.

SECTION 12 - EXECUTIVE COMMITTEE

A. The Executive Committee shall consist of the following:

1. Chairman
2. First Vice Chairman
3. Second Vice Chairman
4. Secretary
5. Treasurer
6. District Committeeman
7. District Committeewoman
8. State Committeeman
9. State Committeewoman
10. Chairman of Auxiliary Organizations, if the Chairman is a member of the MCRC
11. Chairman of Standing Committees
12. Republican member of the Miller County Election Commission
13. Fourth District Chair who is also a member of the MCRC.

B. Duties

1. The Executive Committee shall be responsible for the plans and operations of the County Committee, shall evaluate and recruit qualified Republican candidates for the county township and city officers and shall perform such other duties as the County Chairman may delegate.
2. To determine whom shall be authorized on behalf of the MCRC to sign written instruments.
3. To delegate any of the powers of the executive committee in the course of current business of the MCRC to any standing committee or to elected officer or agent with such powers and upon such terms as the executive committee shall think fit.
4. To meet at the call of the County Chairman, or at the request of a majority of the Executive Committee members.
 - a. A majority of the Executive Committee members shall be required to constitute a quorum.
 - b. Minutes of the meetings shall be kept by the Secretary and approved at the regular monthly meeting.

SECTION 13 - STANDING COMMITTEES

A. FINANCE COMMITTEE

1. The Finance Committee shall plan, conduct and direct fund raising activities to support the organizational work of the MCRC. The Finance Committee will be responsible for preparing the annual plan and budget.
2. The Finance Committee shall consist of a chairman, appointed by the county chairman, and approved by the MCRC, the treasurer, and two or more approved signers and members of the MCRC.
3. The Finance Committee shall authorize vouchers for disbursement. Any expenditure that has not been previously budgeted of Five Hundred Dollars (\$500.00) or more must be approved by the MCRC. Two members of the Finance Committee must sign all checks.
4. Audit The financial books of the MCRC shall be closed at the time of the biennial County Convention, or upon a change in the office of treasurer, and audited within thirty (30) days by a person, or persons approved by the executive committee.
5. The budget for the following calendar year shall be presented at the November meeting for approval by the MCRC.
6. Proposed expenditures, unless they are budgeted or recommended by the Finance Committee, shall require a two-thirds (2/3) vote of the members present at a meeting of the MCRC.

Subsection A – DONATIONS TO CANDIDATES*

While the Miller County Republican Committee is committed to supporting and assisting Republican candidates seeking office, the committee recognizes that financial support must be moderated and controlled to ensure continued funding needs are met by the committee.

The committee sets the following guidelines in place for donations:

1. A candidate must be filed as a Republican candidate.
2. Candidates must be on a ballot available to voters registered to vote in Miller County, Arkansas.
3. Candidates will not receive funding during primary races.
4. Candidates in unopposed races are ineligible for donations from the committee.
5. Donations to eligible candidates is limited up to five hundred dollars (\$500) per election cycle as funds of the Miller County Republican Committee allow.
6. Request for donations must be submitted either by the Candidate, the Candidate's representative, or another individual or committee member in writing to the Finance Committee.
7. The Finance Committee will review and provide recommendations to the next stated Miller County Republican Committee meeting.
8. The body of the Miller County Republican Committee will vote on donation recommendations at the first stated meeting after the Finance Committee provides recommendations.

9. In the event of a grievance against the Finance Committee or their recommendation, the Executive Committee will be charged with reviewing the grievance and determining any additional action.

B. RULES COMMITTEE

1. The primary duty of the Rules Committee will be to review and make recommendations for rule changes to the MCRC and Republican Party State Rules.
2. The Rules Committee shall consist of a chairman, and at least three (3) members appointed by the County Chairman, and approved by the MCRC.

C. NOMINATING COMMITTEE

1. No later than forty-five (45) days prior to the election of officers, the County Chairman shall appoint a Nominating Committee. The Nominating Committee shall consist of:
 - a. A Chairman appointed by the County Chairman and approved by the County Committee.
 - b. Two (2) members of the County Committee appointed by the County Chairman and approved by the County Committee.
2. Nominations for elective position of the County Committee shall be made in writing and submitted to the Secretary thirty (30) days prior to the election, and shall include a signed statement by the nominee that she or he will accept the responsibilities of the position for which nominated. The Secretary shall forward the nominations to the Nominating Committee.
3. The Nominating Committee shall be responsible for evaluating and recommending candidates for elective positions of the County Committee. The name of any nominee not recommended by the Nominating Committee shall not be withdrawn from the ballot, unless withdrawn by the nominee.
4. The Secretary must communicate by mail, or electronic notice of all nominations made in accordance with Paragraph 2 above to all members-elect of the County Committee no later than (14) days prior to the election.
5. Persons nominated for elective positions under the above procedure, who fail to be elected to that position, may be nominated from the floor for any remaining position to be filled.
6. In the event no person files for a position, the Nominating Committee shall submit nominations for Offices.
7. Nominations for any and all positions shall be accepted from the floor at the meeting when the election is being conducted.

D. PUBLIC RELATIONS COMMITTEE

The Public Relations Committee shall be composed of a chairman and two (2) members of the MCRC appointed by the County Chairman and approved by the MCRC.

The Miller County Republican Committee recognizes that promotion and advertising is an important cornerstone for the committee. This important cornerstone needs to be enhanced and supported by the committee. Because PR often requires funding, the PR committee will present all plans to the Miller County Republican Committee including expected or potential outcome of the campaign, and total expected cost. The Miller county Republican Committee approval will be required for spending. *

Duties of the Public Relations Committee:

1. To promote a better understanding of the Republican Party and its objectives throughout the community, particularly through the news media.
2. To prepare advance notices of meetings and special events for newspaper publications.
3. To see that meetings are properly reported in the press.
4. The PR committee may seek opportunities as funding permits such as, but not limited to: *
 - a. Advertising at local sports fields with banners such as football, baseball, etc. on an annual basis.
 - b. Advertising in local school yearbooks within the county as funding permits.
 - c. Promoting and sponsoring events for the Teenage Republicans annually at any Miller County School.
 - d. Overseeing Disaster assistance and press releases related to donations or assistance provided.
 - e. Oversee Memorials to current and past members of the Miller County Republican Committee when notified of passing.
 - f. Establishment and oversight of a Miller County Republican Committee Scholarship fund.
 - g. Obtain Memberships in chambers of commerce located in Miller County.

E. MEMBERSHIP COMMITTEE

The Membership Committee shall consist of the MCRC Secretary, a chairman and two (2) members of the MCRC appointed by the County Chairman and approved by the MCRC.

1. To attempt to interest prospective members who are eligible to file as members of the MCRC.
2. To fill vacancies in accordance with the rules of the MCRC.

F. APPOINTEE RECOMMENDATIONS COMMITTEE

The duties of the Appointee Recommendations Committee are to review and make recommendations for appointive positions to the State Appointee Recommendations Committee. The Appointee Recommendations Committee shall consist of:

1. The Second Vice Chairman of the County Committee, who shall serve as chairman of the Appointee Recommendations Committee.
2. Four (4) Members of the County Committee appointed by the County chairman and approved by the MCRC.

G. SPECIAL EVENT COMMITTEE

Special Events constitute The Lincoln Day Dinner, Reagan/Rockefeller Dinner, Red, White and Blue Dinner, Meet and Greet Candidates or other such named or to be named dinner(s) or events.

Special Events Committee shall consist of:

1. A Chairman appointed by the County Chairman and approved by the County Committee.
2. Subcommittee chairman as appointed by the Event Chairman.
3. All County Committee members.

H. PROGRAM COMMITTEE

The Program Committee shall consist of a chairman and two members of the MCRC appointed by the County Chairman and approved by the MCRC.

It is the duty of the Program Committee

1. To plan, coordinate, and provide all programs to be presented at meetings of the MCRC.
2. To perform such other duties as the MCRC may delegate.

I. BUILDING COMMITTEE ***

It is the earnest hope of the Miller County Republican Committee that at some point a building may be purchased, built, or obtained for the purpose of meetings, events, and needs of the Miller County Republican Committee. To this end, the Miller County Republican Committee is developing a "Building Committee" to oversee donations, funding, and advancement of a potential Miller County Republican Committee site.

The Building Committee will consist of the following committee members:

1. Building Committee Chair
2. Finance Committee member
3. Secretary

4. Member of the committee or electorate*
5. Member of the committee or electorate*

* Member of the committee may be another officer, a member of the committee at large or a member of the Republican electorate of Miller county appointed by the Chair.

SECTION 14 - AUXILIARY ORGANIZATIONS

The MCRC shall cooperate in organizing and establishing College Republican Clubs, Young Republican Clubs, Teenage Republican Clubs, Men's Republican Clubs, Republican Senior Citizen's Clubs, African American Republican Caucuses (AARC) and other such organizations as may be of assistance to the Republican Party. These auxiliary organizations shall inform the MCRC of all projects and activities.

SECTION 15 - COUNTY CONVENTIONS

- A. The county chairman shall mail notice of the County Convention to delegates at least two (2) weeks prior to the date of the convention. At least two (2) weeks prior to the convention the County Chairman shall advertise or publish in a county newspaper of general circulation the time and date and location of the County Convention.
- B. The date of the convention shall set by the laws and statutes of the State of Arkansas.
- C. Delegates to the County Convention shall be elected in the Republican Primary Election held in the even numbered years. The number of delegate positions shall be on the same basis as members of the County Committee.
- D. Vacancies existing or occurring in the delegations to the County convention after the ticket is closed may be filled by the MCRC prior to the printing of the ballots.
- E. Candidates for delegates to the County Convention may also be candidates for County Committeemen/women.
- F. A Regional Committeeman, Regional Committeewoman and additional members from the county for each 2000 votes or major fraction of cast for the Republican nominee for governor in the last preceding gubernatorial general election shall be elected at said County Convention to serve on the Regional Committee and Fourth District Congressional Committee.
 - (a) Each elected county official and each Republican Justice of Peace may also serve as a member.

SECTION 16 - FILING FEES

1. The County Committee for each County shall set the filing fees to be required of Republican candidates for county, township and municipal offices and for County Committeeman subject to any maximum amounts the State Executive Committee may have set.

1. These fees are to be set no earlier than ninety (90) days prior to the preferential primary election filing period and not later than sixty (60) days prior to the preferential primary election filing period.
2. The County Secretary shall promptly advise the Chairman and Secretary of the State Republican Party of each action.
3. In the event the County Committee fails to set filing fees within the timeframe specified, the County filing fees established or in effect for the previous election shall apply.

SECTION 17 - RULES

- A. No rules shall be established by the MCRC, which are contrary to the rules of the Republican National Committee, the Republican Party of Arkansas, Laws of Arkansas, or the United States of America. Any existing rules of the MCRC, which are in conflict with federal or state laws, shall be null and void.
- B. Amendments. These rules, except section 10, A, 1 and 2 may be amended by a two thirds (2/3) vote at any regular meeting of the MCRC, adjourned session thereof, or special meeting called for that purpose, provided that notice of the proposed amendment has been given to all Committee members at least twenty (20) days prior to the meeting.
- C. Suspension. Except Section 10, A, 1 and 2 any rules or portions thereof may be suspended during any meeting of the committee by a nine-tenths (9/10ths) vote of the members present.

SECTION 18 - COUNTY CAMPAIGN HEADQUARTERS GENERAL ELECTION

PURPOSE: To support all candidates running on the Republican ticket that have been approved and certified by the MCRC.

SELECTION of LOCATION: Said location site to be selected by a committee composed of three members of the MCRC Executive Committee and elected by the Executive Committee. Said location and opening date of headquarters to be approved by a majority vote of the MCRC Executive Committee.

Operations Policy (OP) of Headquarters: Said operations policy shall be under the directions of the Headquarters Committee (HC) and shall comply with all federal, state, county, city, NRC, ARC and Arkansas State Highway Department rules and regulations.

The Headquarters Committee shall be composed of the following:

- A. CHAIRMAN** – Elected by members of the HC as soon as the MCRC executive committee approves the headquarters site.

Duties

1. Implements the operation policies of the HC and the MCRC Executive Committee.
2. Order all campaign materials and supplies approved by the Executive Committee.
3. Coordinate all daily activities of the campaign headquarters in conjunction with the following members.

B. Chairman of the MCRC

C. Volunteers Chairman, appointed by MCRC Executive Committee

Duties:

1. Secure volunteers to sustain headquarter operations
2. Maintain list of volunteers
3. Maintain staffing and working schedule
4. Supervise volunteer activities working closely with Phone Bank Chairman

D. Phone Bank Chairman, appointed by MCRC Executive Committee

Duties:

1. Secure volunteers to staff phone bank operations, working closely with above Volunteer Chairman.
2. Prepare and approve all phone bank scripts with the approval of the Headquarters Chairman.
3. Maintain all records and data of any phone bank operations

E. County Chairman of federal and statewide candidate

Duties:

1. Coordinate all campaign activities for their respective candidates

F. Local candidates or their designated representative

Duties:

1. Coordinate all campaign activities for their respective candidates

G. Decorations Chairman, appointed by MCRC Executive Committee

Duties:

1. Coordinate the decorating of the interior and exterior of the Headquarters working with the Sign Chairman and the Headquarters Chairman.

H. Sign Chairman, appointed by MCRC Executive Committee

Duties:

1. Work with the Decoration Chairman on placement of all signs in and out side of the headquarters complying with rules and policies of the MCRC Executive Committee and determine the location and most effective use of larger signs.
2. Coordinate sign construction with the Volunteer Chairman
3. Track and maintain a list of all sign request and sign distribution
4. Work closely with all committeemen, precinct captains and block captains on their needs for signs.

SECTION 19 - MISCELLANEOUS

1. Any Records generated by Miller County Republican Party functions shall be the property of the MCRC.
2. Following the primary, elected MCRC members shall be assessed a charge equal to the filing fee of regularly elected committee members, except if a member is accepted on the committee within three months of the next biennial Republican primary, the fee shall be waived

SECTION 20 - AMENDED OR SUPPLEMENTAL RULES

- * (Subsection) A – DONATIONS TO CANDIDATES amended 2-9-21
- ** D. PUBLIC RELATIONS COMMITTEE (updated section) amended 2-9-21
- *** I. BUILDING COMMITTEE amended 2-9-21

On File

COUNTY CHAIRMAN	DATE
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On File

ATTEST: COUNTY SECRETARY	DATE
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